



Town of Knightdale, North Carolina

Proposed Budget Ordinance

For the Fiscal Year Ending

June 30, 2012

Town Council Meeting June 6, 2011

Budget Calendar

- CIP Requests from Depts. 1/21/2011
- Annual Budget Retreat 2/12/2011
- Operating Requests from Depts. 3/07/2011
- Budget Committee First Draft 5/02/2011
- Budget Committee 5/11/2011
- Presentation to City Council 6/06/2011
- Public Hearing 6/06/2011
- Adoption of Budget & CIP 6/15/2011

Fund Balance – General Fund As of June 30, 2010

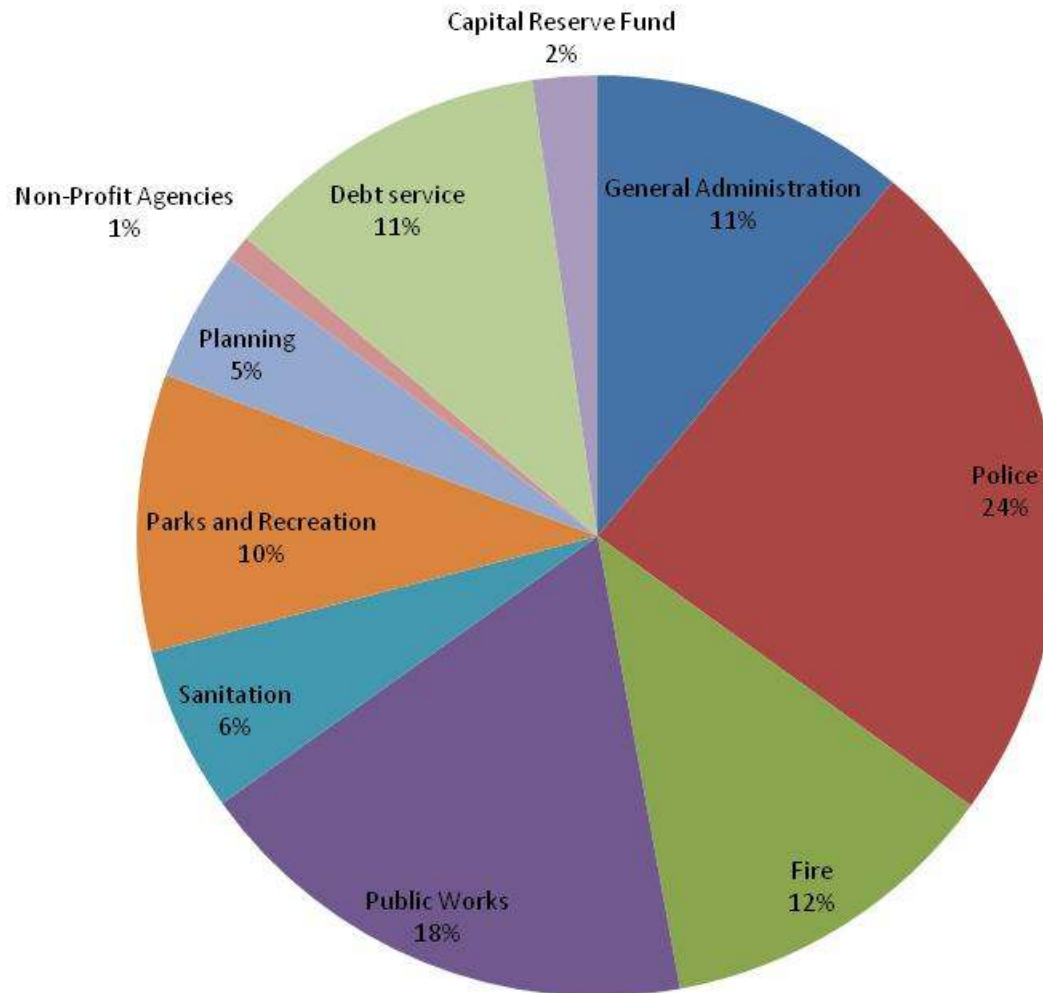
Powell Bill	\$215,886	2.33%
USDA Loan	146,800	1.58%
Encumbrances	112,449	1.21%
State Statute	752,314	8.11%
Public Safety	71,558	.77%
Prepaid Expenses	10,291	.11%
Total Reserved	1,309,298	14.11%
Fund Bal. App.	32,327	.35%
Undesignated	1,897,932	20.46%
Total Fund Bal	\$3,239,557	34.92%

General Fund

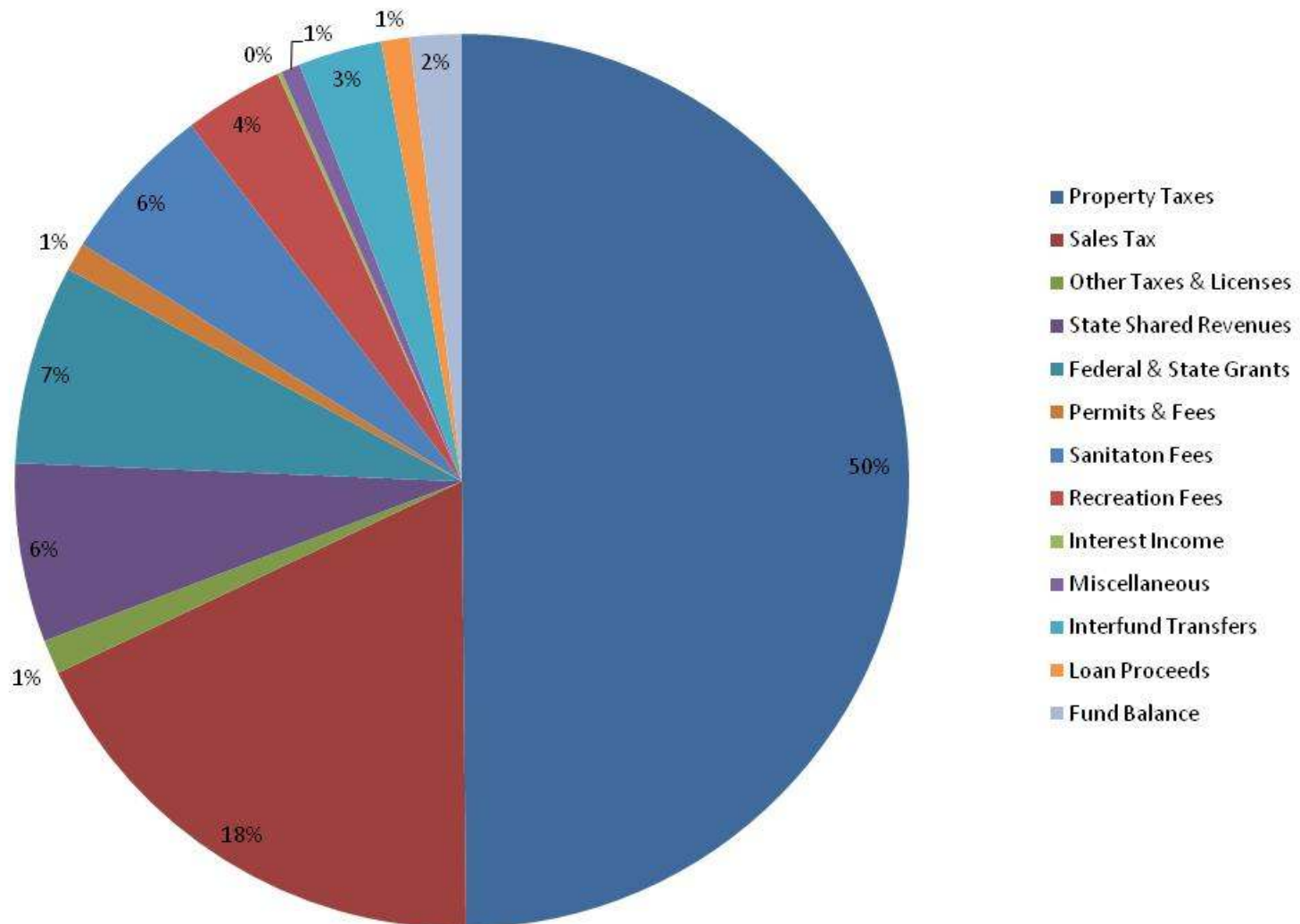
10 Months Ended April 30, 2011

● Revenues	\$8,275,416
● Expenditures	(7,581,877)
● Proceeds of Capital Lease	219,000
● Net Income (Loss)	912,539
● Fund Balance Jun 30, 2010	3,239,557
● Fund Balance April 30, 2011	4,152,096

**Town of Knightdale
General Fund Expenditures By Function
Fiscal Year Ending June 30, 2012**



**Town of Knightdale
General Fund Revenues By Source
Fiscal Year Ending June 30, 2012**



General Fund Revenues

	Current Year	Budget 2012
Ad-Valorem Taxes	\$5,059,764	\$5,221,195
Sales Tax	1,735,370	1,897,462
Other Taxes & Licenses	142,593	129,777
Intergovernmental	635,763	678,760
Federal & State Grants	1,043,894	755,421
Permits & Fees	151,098	107,500
Sales & Services	943,901	980,796
Miscellaneous	90,462	72,783
Investment Earnings	31,000	16,000
Total	\$9,833,845	\$9,859,694

General Fund Revenues & Other Financing Sources

	FY 2010 Budget	FY 2011 Budget
Revenues	\$9,833,845	\$9,859,694
Transfers In	140,150	316,650
Debt Proceeds	219,000	108,000
Fund Bal App	69,337	212,000
Total	\$10,262,332	\$10,496,344

General Fund Expenditures

	Current Year	Budget 2012
General Government	\$1,151,489	\$1,164,306
Public Safety	4,053,425	3,789,776
Public Works	2,131,649	2,077,846
Engineering	446,883	406,100
Planning & Zoning	507,936	482,606
Parks & Recreation	934,600	1,021,396
Debt Service	737,857	1,210,011
Non-Profit Agencies	47,150	95,575
Interfund Transfers	251,343	248,728
Total	\$10,262,332	\$10,496,344

Other Funds

	Revenues	Expenditures
About Face II	\$ -	\$ -
East Wake TV	-	-
Capital Reserve	956,650	956,650
Water & Sewer	864,659	864,659
Storm Water	63,660	63,660
Total Other	\$1,884,969	\$1,884,969

Interfund Transfers

From	To	Amount
General Fund	Capital Reserve 2 Cents	\$248,728
General Fund	About Face II	-
East Wake TV	Capital Reserve	20,000
Capital Reserve	General Fund	316,650
Capital Reserve	Capital Project	640,000
W&S Capital Project	Storm Water	63,660
Total		\$1,289,038

Fund Balance Appropriation

General Fund	\$212,000
Water & Sewer Fund	0
Capital Reserve Fund	596,500
East Wake TV	0
About Face II	0
Total Fund Bal App	\$808,500

Estimated Assessed Valuation

2010 Value \$1,246,699,856

● Real Property	2010	\$1,116,546,397
● Estimated Growth	2.84%	35,400,996
● Personal Property		43,444,140
● Public Utilities		9,148,276
● Motor Vehicles	2010	30,322,120
● Motor Vehicles	2011	49,424,365
● Less Senior Citizens		(2,185,442)
● Total 2011 Valuation		\$1,282,100,852
● Growth Since 2010		1.91%

Estimated Property Tax Levy

• Estimated Valuation	\$1,282,100,852
• Proposed Tax Rate	\$0.41
• Per \$100 of Value	
• Estimated Levy	\$ 5,256,613
• Tax Collection %	97.00%
• Budgeted Property Tax	\$ 5,098,915
• 1 Cent of Levy =	\$ 128,210
• 1 Cent of Levy X 97.00% =	\$ 124,364
• Designated for Capital Reserve	\$0.02
• Transfer to Capital Reserve	\$ 248,728

Average Home Sales Price Knightdale 2010

- Cost to Taxpayer

– Average Value of Home	\$181,639
– Tax rate Per \$100	.41
– Knightdale Average Property Taxes	\$745
– Wake County Tax Rate	.534
– Wake County Property Taxes	\$970
– Total City and County Taxes	\$1,715

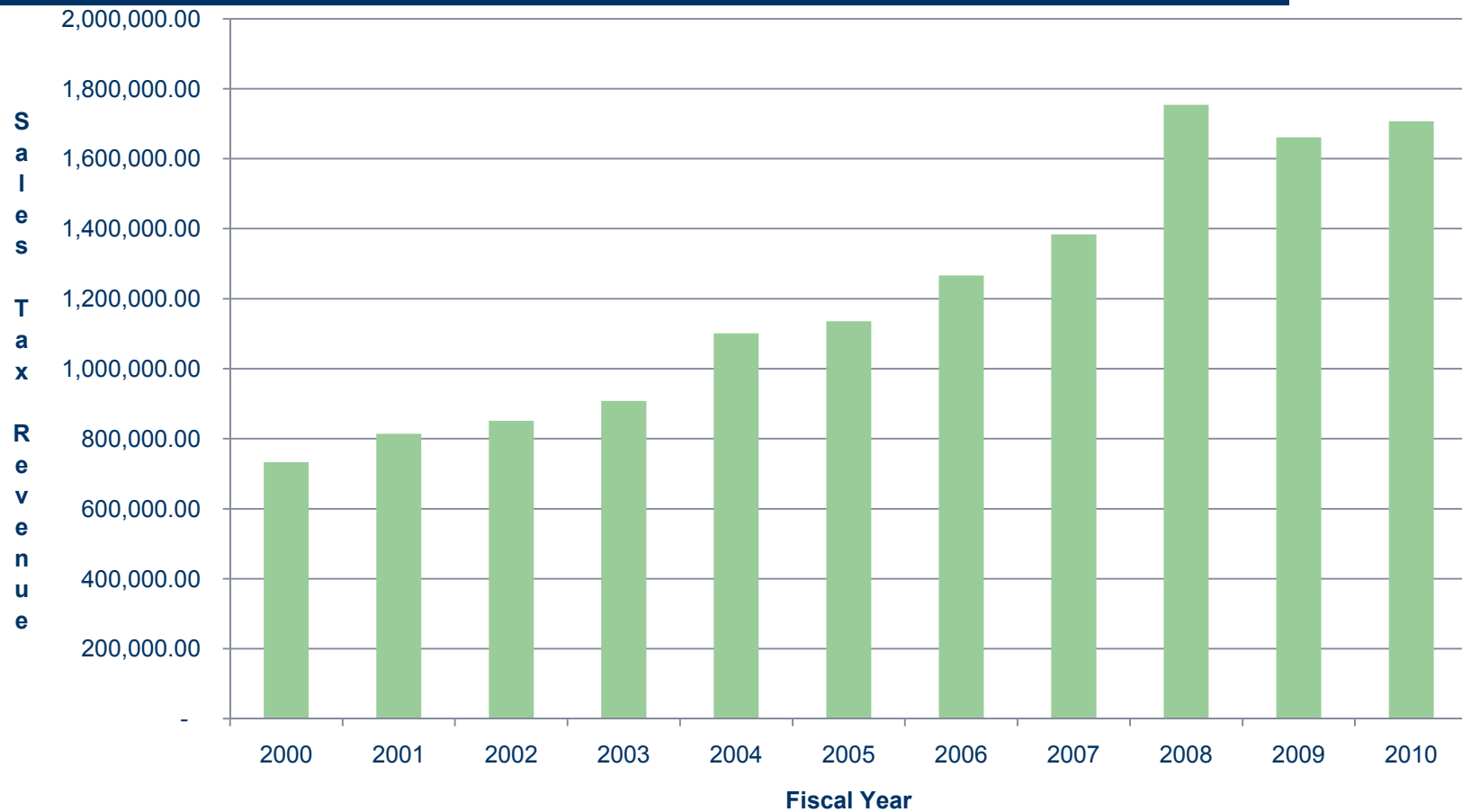
Estimated Vehicle Tags

• Number of Vehicles	9,096
• Tag Fee per Vehicle	\$15
• Estimated Levy	\$136,440
• Collection Percentage	75.0%
• Estimated Revenue	\$102,330
• Prior Year Tag Fees	\$23,000
• Total Vehicle Tags	\$125,330
• General Fund \$5	\$41,777
• Capital Reserve Fund \$10	\$83,553

State Shared Revenues - NCDR

	FY 2010	FY 2011	FY 2012
Sales Tax	1,699,060	1,822,220	1,897,462
Franchise	457,765	486,431	500,640
Cable TV	101,240	102,820	102,820
PEG Channel	18,692	17,279	34,558
Beer & Wine	15,642	45,300	45,300
Solid Waste Tax	9,087	6,055	6,000
Total	2,301,486	2,480,105	2,586,780

Town of Knightdale, North Carolina Sales Tax Revenue Last Eleven Fiscal Years



Powell Bill Funds – Estimated

	Estimate	2010 Rate	Amount
Population 2010	11,401	\$18.41	\$209,892
Miles of Streets	41.93	\$1,436.65	60,239
Total PB Funds			\$270,131
Population 2009	12,393		
2011 PB Funds			\$294,807
% Decrease		5.36%	(15,807)
2012 PB Funds			\$279,000

Powell Bill Funds

● Reserve For Streets FY 2010	\$215,886
● Current Year PB Revenue	294,807
● Subtotal	510,693
● Less infrastructure payments to Kimco Wakefield	294,807
● Powell Bill Funds Available	\$215,886
● Estimated Revenue FY 2012	\$279,000
– 5.36 Percent Decrease	
● Balance Due Kimco Wakefield	\$260,467

East Wake Television

	Quarterly	Annual
FY 2010 PEG Channel Funds	\$4,672.90	\$18,691.60
FY 2011 PEG Channel Funds	\$4,310.34	\$17,278.85
FY 2012 PEG Channel Funds	\$8,639.50	\$34,558.00
2 Channels 100% Increase		
Donation to East Wake Television		\$34,558.00

Federal State & Local Grants

● GHSP Grant	\$78,138
● FEMA Firefighters Grant	140,077
● NCDOT Bike Pedestrian Plan	28,000
● NCDOT STP-DA – BB&T	126,602
● Wake Co Public Schools - SRO	37,838
● NC DOT – Mowing Contract	8,208
● Wendell – IT Fees	-
● Total Grants	\$418,863

Sanitation Revenues – CPI 2.10%

CY Garbage \$10.00 Recycling \$3.65

	# Homes	Rate	Revenue
Sanitation	3,600	\$10.21	\$441,072
Recycling	3,600	\$3.72	160,704
Yard Waste	5,200	\$0.50	2,600
Total Revenues			\$604,376

Sanitation Expenditures – CPI 2.00%

CY Garbage \$9.76 Recycling \$3.65

	# Homes	Rate	Expenses
Sanitation – Waste Ind.	3,600	\$9.96	\$430,272
Recycling – Waste Ind.	3,600	\$3.72	160,704
Billing – Raleigh	3,600	\$0.25	10,800
Yard Waste – Waste Ind.	5,200	\$0.50	2,600
Total Expenditures			\$604,376
Fuel Surcharge	\$3.36	\$0.48	3.50%
Diesel > \$3.36 / Gallon	\$5.04	\$1.16	8.50%

Water Rates FY 2011 Monthly Effective July 1, 2010

	Inside	Outside
Water Administrative Fee	\$5.75	\$11.50
Rate Per 100 Cubic Feet 748 Gallons	4.13	10.18
Equivalent Rate Per 1000 Gallons	5.52	13.61

Water Rates FY 2012 Monthly 9% Increase Effective July 1, 2011

	Inside	Outside
Water Administrative Fee	\$6.27	\$12.54
Rate Per 100 Cubic Feet 748 Gallons	4.50	11.10
Equivalent Rate Per 1000 Gallons	6.02	14.84

Sewer Rates FY 2011 Monthly Effective July 1, 2010

	100 Cubic Feet	1000 Gallons
Sewer Administrative Fee	\$5.75	\$5.75
Consumption (Usage) Rate		
Residential	3.60	4.81
Commercial	4.35	5.82
Industrial	3.75	5.01

Sewer Rates FY 2012 Monthly 9% Increase Effective July 1, 2011

	100 Cubic Feet	1000 Gallons
Sewer Administrative Fee	\$6.27	\$6.27
Consumption (Usage) Rate		
Residential	3.92	5.24
Commercial	4.74	6.34
Industrial	4.09	5.46

Minimum Res. WSG Bill
100 Cubic Feet or less

I \$2.01
O \$1.96

Residential	Inside FY 2011	Inside FY 2012	Outside FY 2011	Outside FY 2012
W Admin Fee	5.75	6.27	\$11.50	\$12.54
Water Per CF	4.13	4.50	10.18	11.10
S Admin Fee	5.75	6.27	-	-
S Per CF	3.60	3.92	-	-
Solid Waste	10.00	10.21	-	-
Recycling	3.65	3.72	-	-
Total	\$32.88	\$34.89	\$21.68	\$23.64

Average Res. WSG Bill I \$5.46
600 Cu Ft (4,500 Gallons) O \$6.56

Residential	Inside FY 2011	Inside FY 2012	Outside FY 2011	Outside FY 2012
W Admin Fee	5.75	6.27	\$11.50	\$12.54
Water Per CF	24.78	27.00	61.08	66.60
S Admin Fee	5.75	6.27	-	-
S Per CF	21.60	23.52	-	-
Solid Waste	10.00	10.21	-	-
Recycling	3.65	3.72	-	-
Total	\$71.53	\$76.99	\$72.58	\$79.14

Personnel & Employee Benefits Changes

- Add Deputy Clerk / HR Technician in Legislative Dept.
- Added 3 New Fire Fighters - FEMA Grant Hired FY 2011
- Added 2 Public Safety Officers – GHSP Grant FY 2011
- Added 2 Public Safety Officers FY 2011
- Part Time Positions
 - Customer Service Clerk Finance Dept. Increase to 25 Hr. / Week
 - Maintenance Worker Public Works Dept. 20 Hr. / Week
 - Delete Intern Legislative Dept. 50 Hr. / Month
 - Delete IT Technician Finance Dept. – Town of Wendell \$16,000 Grant
- Increase in State Retirement Contribution by 0.53% to 6.93%
- Medical Insurance Premiums
 - Core Plan - \$500 Deductible 23% Increase in Premiums
 - Value Plan - \$1,000 Deductible 23% Increase in Premiums

Estimated Salaries FYE

June 30, 2012 67.5 FT Positions

Current Salaries FT	\$3,570,331
New HR Tech / Deputy Clerk	34,657
Overtime – PS & PW	105,114
Part Time	188,560
Separation Allow - 2	34,189
Probation Raises – 5%	26,550
Longevity	68,788
COLA – 1.50%	57,251
Merit – 3.0% Jan 1, 2012	54,752
Total Salaries	\$4,140,192

Payroll Taxes and Retirement

● FICA Taxes	7.65%	\$316,725
● Retirement		
– LGERS	6.93%	154,691
– LEO	6.94%	114,277
– BB&T 401K	5.00%	193,942
– Total Retirement		462,910
– Total Taxes and Retirement		\$779,635

Town of Knightdale

Employer Contribution Medical Ins

• Current Year 2011	\$539
• Budgeted Increase	5.75%
• Employer contribution for FY 2012	570
• Full Time Employees	65.5
• Monthly Contribution	37,335
• Months	12
• Annual Contribution	\$448,020
• Retiree Insurance	21,993
• Total Cost of Medical Insurance	\$470,013

Property & Liability Insurance

	FY 2011	FY 2012
Workers Comp	\$86,378	\$97,734
Business Auto	25,885	25,151
General Liability	5,547	6,102
Employment Practices	1,500	1,650
Inland Marine - Equipment	889	978
Property	4,759	5,235
Umbrella Policy	5,632	6,176
Bonds (FD 525 + Employee 113)	628	638
Law Enforcement	6,900	7,590
Public Officials	1,000	1,100
Total Premiums	\$139,118	\$152,354

Insurance Coverage

Limits Deductible

Workers Comp	\$500,000	\$2,500
Automobiles	1,000,000	1,000
Liability	2,000,000	0
Employment Practices	1,000,000	2,500
Municipal Equip	463,257	500
Umbrella Policy	2,000,000	0
Real Property	6,659,900	500
Employee Bond	150,000	250
Law Enforcement	1,000,000	2,500
Public Officials	1,000,000	2,500

Donations to Other Agencies

Agency	Prior Year 2010	Current Year 2011	Budget 2012
East Wake Senior Center	\$1,000	\$250	N/A
Resource for Seniors	400	-	N/A
United Arts Council	4,460	6,500	6,500
East Wake Education Found.	1,000	1,750	1,750
Knightdale Business Alliance	500	500	500
Chamber of Commerce	1,250	1,250	1,250
TRACS – Request \$15K	5,000	5,000	5,000
Kids Voting in NC	500	500	N/A
Hospice	1,000	1,000	1,000
Poe Center – Request \$2,500	2,000	2,000	2,500

Donations to Other Agencies (continued)

Agency	Prior Year 2010	Current Year 2011	Budget 2012
Big Brothers Big Sisters - \$1K	\$500	\$250	-
Now Faith Community Dev Ctr	-	250	-
African American Festival	-	500	1,000
East Wake Express TTA	10,711	23,000	34,000
Wake County Haz Mat	4,317	4,998	5,517
About Face II Grant Match	10,000	10,000	-
Caring How Adolescents Develop C.H.A.D. - \$5K	-	-	2,000
East Wake Television	18,692	17,391	34,558
Total	61,330	75,139	95,575

Wake County Tax Collector

● Estimated Property Taxes	\$5,098,915
● Estimated Prior Year Coll.	102,280
● Penalties & Interest	20,000
● Total Property Tax Collections	\$5,220,895
● Collection Fee %	0.2%
● Tax Collection Fee	\$10,442
● Number of Vehicles	9,096
● Vehicle Collection Fee \$0.25	\$2,274
● Total Fee to Wake County	\$12,716

FY 2012 Capital Outlay

Police Cars 2 – SUV or Camry	\$70,000
Fire Dept. SUV Fire Chief	38,000
PW Dept. - Reel Mower	23,000
PW Dept. – Turf Top Dresser	23,000
Knightdale Pool – Pool Cover	14,000
Knightdale Pool – Bathroom Renovation	55,000
NCDOT STP-DA Grant 80% – BB&T	158,252
Various Other Items ?	293,772
Total Capital Outlay	\$675,024

Knightdale Park Debt Service Less \$160K CDBG for Equipment

	Land Acquisition	Phase I	Refinance
Loan	\$2,821,500	\$3,069,430	\$5,890,930
Principal Payment July 2012	282,150	0	282,150
Balance July 2012	2,539,350	3,069,430	5,608,780
Term	10 Years	20 Years	20 Years
Interest Rate	4.74% (3.08%)	4.50%	4.50%
Payments	\$415,889	\$235,966	\$431,182
BAB Rebate – 35% Interest	(46,809)	0	0
Net Payment	\$369,080	\$235,966	\$431,182
Amortization	Decreasing	Level Pymt.	Level Pymt.

New Debt Service Vehicles and Equipment

• Cost of Equipment	\$108,000
• Amount Financed	108,000
• Interest Rate	4.5%
• Payments Terms	3 Years
• Payment Amount	\$37,596

Payments to Begin in FY 2012

Debt Service Expenditures

General Fund

Payment

● Recreation Ctr. Bonds	2022	\$75,895
● Community Park	2016	93,277
● Vehicles & Equip	2012	30,822
● Fire Truck	2015	40,541
● Fire Truck	2012	33,544
● Fire Truck	2018	41,418
● Telephone System	2015	13,331
● Public Safety Bldg.	2036	146,800
● Vehicles & Equip	2013	74,292
● East Wake Fire Dept	2016	5,147
● Total General Fund		\$555,067

Debt Service Expenditures Enterprise Fund

Payment

• Water & Sewer Bonds	2022	\$212,505
• Water Bonds	2012	9,450
• Sewer Bonds	2017	11,950
• Sewer Lines & Water Tank	2016	186,554
• Total Enterprise Fund		\$420,459
• City of Raleigh Reimbursement		\$420,459

Water & Sewer Fund

	Amount
City of Raleigh – Debt Service	\$420,459
Water & Sewer Development Fees	444,200
Total Revenues	864,659
Debt Service Payments	\$420,459
City of Raleigh – W & S Fees	444,200
Total Expenditures	\$864,659

Storm Water Fund FY 2012

	Estimated Costs
Storm Water Mapping	\$60,000
Dues CWEP \$2,800 & Storm Water Permit \$860	3,660
Total Storm Water Administration	63,660
Storm Water Maintenance	0
Transfer from Utility Capital Project Fund FY 2012	\$63,660
Street Sweeper	175,000
Storm Water Improvements	40,000
Topo / LIDAR Data From Wake County	16,000
FY 2013 Storm Water Budget	231,000
City of Raleigh Storm Water Billing FY 2013	18 Months

General Capital Reserve Fund Revenues

	Revenues
Motor Vehicle Licenses \$10.00	\$83,553
Investment Earnings	7,869
Transfer From General Fund \$0.02 Cents Tax Levy	248,728
East Wake Television – Building Loan	20,000
Total Revenues	360,150
Fund Balance Appropriation	596,500
Total General Capital Reserve Fund	\$956,650
Plus any Development Fees (Fees in Lieu)	

General Capital Reserve Fund Transfers to Other Funds

	Transfers
General Fund	
Debt Service Knightdale Park Loan	\$230,000
BB&T Turn Lane	31,650
Bathroom Renovations Knightdale Pool	55,000
General Capital Project Fund	
Mingo Creek Greenway Phase I Construction	320,000
First Avenue Street Improvements	320,000
Total Transfers to Other Funds	\$956,650

Knightdale Park Phase I Budget

Design	\$240,000
Construction	3,729,430
Total Project Costs	3,969,430
PARTF Grant	500,000
CDBG Grant – Playground Equipment \$200K X 80%	160,000
Loan Proceeds	3,069,430
Town of Knightdale Capital Reserve Fund	240,000
Total Project Revenues	\$3,969,430

First Avenue Street Improvements

	Estimated Costs	Budget
Total Project Cost	\$765,000	\$960,000
NCDOT Grant	612,000	640,000
Town of Knightdale Capital Reserve Fund	153,000	320,000
Total Project Revenues	\$765,000	\$960,000

Mingo Creek Greenway Budget

	Phase I	Phase II
Right of Way Acquisition	\$70,800	\$150,000
Construction	322,200	2,250,000
Design	200,000	240,000
Contingency	21,000	130,000
Total Project Costs	614,000	2,770,000
Grants	250,000	2,030,000
Town of Knightdale Capital Reserve Fund	364,000	740,000
Total Project Revenues	\$614,000	\$2,770,000

General Capital Reserve Fund 5 YR

Fiscal Year	Revenues	Transfers	Net Income	Balance
2010				\$1,930,844
2011	341,210	1,084,298	(743,088)	1,187,756
2012	349,984	390,650	(40,666)	1,147,090
2013	359,227	849,047	(489,820)	657,270
2014	368,817	353,000	15,817	673,087
2015	378,766	58,000	320,766	993,853
2016	369,089	550,000	(180,911)	812,942
Totals	2,167,093	3,284,995	(1,117,902)	

Capital Improvement Plan

Parks & Recreation / Public Safety

Project	Year	Costs	Grants	Loans
Knightdale Park Phase I	2012	3,729,430	660,000	3,069,430
Pool Bathrooms	2012	55,000		
Mingo Creek Greenway I	2012	554,000	250,000	
Mingo Creek Greenway II	2013	2,530,000	2,030,000	
Harper Park	2013	300,000	150,000	
HP Tennis Courts	2014	125,000		
KES Field 3 improvements	2014	130,000		
Mingo Creek Park	2014	75,000		
Mingo Bluff PS Center	2016	2,200,000		2,200,000
Total		9,698,430	3,090,000	5,269,430

Capital Improvement Plan

Transportation / Streets

Project	Year	Costs	Grants	Powell Bill
First Avenue	2011	960,000	640,000	
BB&T Turn Lane	2012	158,252	126,602	
Street Resurfacing Per Year	Various	200,000		200,000
Smithfield Road	2013	245,234	196,187	
Smithfield / Knightdale Blvd	2013	750,000	600,000	
Flowers Street Sidewalks	2014	115,000	92,000	
Lynwood Road	2015	250,000		250,000
Main Street Improvements	2016	550,000		
Railroad Street Sidewalks	2016	290,000	232,000	
Total		3,918,486	1,886,789	850,000

Kimco Wakefield Infrastructure Reimbursements

	Streets	Water & Sewer
Approved Reimbursement	\$2,970,679.97	\$3,223,464.41
Approved Additions	533,577.26	305,502.01
Total Due to Kimco Wakefield	3,504,257.23	3,528,966.42
Prior Year Payments	2,890,499.51	3,353,840.35
Current Year Payments	353,290.50	175,126.07
Total Payments	3,243,790.01	3,528,966.42
Balance Due to Kimco Wakefield	260,467.22	0
Powell Bills Funds FY 2012	260,467.22	
Balance Due June 30, 2012	0	0

Other Post Employment Benefits

	Unfunded Liability	Annual Required Contribution
Retiree Health Insurance	\$2,419,933	\$237,605
LEO Separation Allowance	720,810	51,819
Total	\$3,140,143	\$289,424
Years to Fund Liability with ARC		11 Years
Amounts Paid in FY 2010		
Retiree Health Insurance		\$11,738
LEO Separation Allowance		22,792
Total Paid from General Fund		\$34,530